

AHWATUKEE DENTISTRY, PLLC

Dr. Tam T. Le

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**OFFICE POLICY FOR CANCELLED / NO SHOW OF
APPOINTMENT**

It is our policy to charge a fee of **\$50.00/hr** for appointment cancellation **less than 24 hours notice** or if you did not show for your scheduled appointment. The reason is that we take pride in providing quality service for our patients with the allotted time. Patient with procedures scheduled needs to have a minimum down payment of 25% of the patient co-pay / portion to reserve the appointment. It is non refundable if appointment is cancelled less than 48 hrs of appointment time, or patient is no show for appointment. Too short notice or no shows affects our practice schedules that could be allotted to another patient & presents economic loss to our practice.

Should you need to cancel or reschedule more than two times even with more than 24 hours notice, we can only schedule your subsequent appointment same day as available.

Patient's/ Guardian Signature

Date